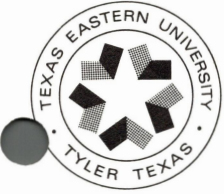


11-13-1978

Administrative Notes, November 13th, 1978


University of Texas at Tyler



TEXAS EASTERN UNIVERSITY
3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

November 13, 1978

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Student Enrollment Report, Fall Semester 1978

The Texas Eastern University student enrollment report for the Fall Semester 1978 has been completed and is furnished by enclosure to each of you in conformity with state law (House Bill 1012, 65th Legislature) which directs that this report be provided to governing boards of state institutions each fall and spring semester. Moreover, the law specifies information to be provided in the report; namely, the identity and academic rank of instructors, the number of students enrolled in each class as of the twelfth class day, the number of semester credit hours accrued to each course, the course number and title and the department in which courses are offered. You will note that the required information has been included in the enclosed report for the current semester. State law, through House Bill 1012, also specifies that each fall and spring semester governing board members are to be provided last day enrollment data. Therefore, you will note that a column has been included on the report for the last day enrollment. This information, of course, will be provided after the close of the semester.

II. Report on Dr. Donald M. Anthony

Although we have been keeping in touch with Don Anthony's health situation on a regular basis, it has been a few weeks since I have provided information to you. A weekend report from Don's wife, Bobbie, indicated that he has not responded to medical treatment the past couple of weeks as well as he did earlier. In fact, Bobbie stated that he had lost some ground during the past two weeks and his stamina has been reduced considerably. Therefore, they are very hopeful that a new method of treatment for Don, which they

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plan to begin this week, will change these circumstances. I will keep you advised about this situation. In the meantime I know that Bobbie and Don will appreciate all of us keeping them in our prayers.

III. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending November 10, 1978.

IV. Expenditures for Period Beginning October 1, 1978

Attached is a copy of the expenditures for Texas Eastern University for the period beginning October 1, 1978 for your information and files.

JHS:rc

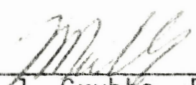
Enclosure and Attachments

CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: November 10, 1978

SCIENCE/MATH: The installation of millwork in second floor laboratories is progressing very well. Vinyl asbestos tile floor covering has been installed in most second floor Zoology laboratories. Ceiling grid work is in progress on both floors. Overhead light fixtures are being installed in the ceiling grid at this time. Gas, air, and water lines to the laboratory millwork are being installed by the mechanical subcontractor. Johnson pneumatic controls work continues to show good progress. Commodes, urinals, and paper towel dispensers are in place in first floor restrooms. Soffits around the building exterior were insulated during the week. Gravel was stored at the jobsite in preparation for application on the roof next week.

BUSINESS: Masonry work is progressing well with work efforts concentrated on the north wall. Dyrwall work continues throughout. Tape and bedding work has started on the second floor. Ductwork is in progress above air handlers in the mechanical rooms. The electrical subcontractor is placing conduit and pulling electrical conductors to mechanical room control boxes. The lecture hall ceiling has been textured, painted, and provided with overhead light fixtures. Soffits around the building exterior are in the process of being insulated. Gravel has been stored at the jobsite for application to the roof.

SITework: The sidewalk adjacent to the Greenhouse and leading to Parking Area 9 has been poured. The retaining wall immediately east of the Business Building is being constructed. Curb and gutter forms for Road B are being prepared.



L. J. Grubbs, P.E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr. ✓
Mr. John R. Sawyer